



Southern Region Gymnastics Association Candidate Application Form

Time to Listen

*Reply to: Emily Sanderson, Workforce Development Co-ordinator South Region
PO Box 365, Southampton, Hampshire, SO40 0DQ
emily.sanderson@gymnasticsengland.org*

Course Information

Course: British Gymnastics Time to Listen Module
Venue: Hawley Lane Activity Centre, 99 Hawley Lane, Farnborough,
Hampshire, GU14 8JG
Date: 10th October 2010
Cost: *please see section 3*

*Application Deadline: **10th September 2010***

Application Details

PLEASE READ

Please ensure that you read through all sections of the candidate application form before enrolling onto a course.

The closing date for course applications is listed above, *however*, courses do fill up before this date.

To avoid disappointment, the Southern Region act on a first come first served basis

Please return your completed application form to your Regional Workforce Development Co-ordinator at the address above* along with:

a) the complete course fee **b)** an official purchase order if your employer is paying

We do not accept applications or payment over telephone or via email.

Please ensure you have met all pre-requisites for enrolment (*see section two*) and ensure that you have filled in all sections of the application form on a course before sending in your application.

N.B. Application forms will be returned if a candidate does not meet the required pre-requisites to enrol on a course or if some information on the application form is incomplete.



Southern Region Gymnastics Association Candidate Application Form

Time to Listen

*Reply to: Emily Sanderson, Workforce Development Co-ordinator South Region
PO Box 365, Southampton, Hampshire, SO40 0DQ
emily.sanderson@gymnasticsengland.org*

Section 1: Course Content

The Time to Listen module (TTL) is 3 to 4 hours long and primarily for the person taking on the Welfare Officer role within a club. Coaches can attend this course and a certificate will be issued however it will be noted that it is for knowledge purposes only.

Gymnasts are not required for this course; this is solely a classroom-based course. A resource pack and certificate will be given to all those who attend, there is no formal assessment on this course.

You are not required to gain a CRB disclosure for enrolment however, once you have completed the course and wish to work in a gymnastics club, leisure centre or a school environment you will be required to complete one.

Section 2: Entry Requirements

If you are the Welfare Officer for your club you cannot be the Head Coach or anyone related to the Head Coach, living with the Head Coach or on the Coaching Committee, as this would be seen as a conflict of interest. You do not have to have a coaching qualification to attend this course however you must be 18 years and over.

Proof of previously attending a Child Protection course through either British Gymnastics or Sports Coach UK must be provided with your application. Candidates who have not attended such a course within the last 12 months will not qualify for enrolment on this course.

N.B. If you do not provide proof of attending a Child Protection course you will not be permitted to enrol on a Time to Listen course.

Section 3: Course Fees

- £35** Candidates from Southern Gymnastics Association affiliated clubs
£40 Candidates not from Southern Gymnastics Association affiliated clubs

All course fees should be sent to your Regional Workforce Development Co-ordinator to the address listed above*.

A full non-refundable course fee must be sent along with your application before the listed deadline. Cheques are to be made payable to 'British Gymnastics South Region'.



Southern Region Gymnastics Association Candidate Application Form

Time to Listen

Reply to: Emily Sanderson, Workforce Development Co-ordinator South Region
PO Box 365, Southampton, Hampshire, SO40 0DQ
emily.sanderson@gymnasticsengland.org

Please return the reply slip and Welfare Officer Record Sheet to:

Emily Sanderson, Workforce Development Co-ordinator South Region, PO Box 365,
Southampton, Hampshire, SO40 0DQ with a non-refundable cheque made payable
to "British Gymnastics Southern Region"

..... ✂

Name/s _____ **Tel** _____

Club & Club Role _____

British Gymnastics Membership No: _____

Candidate Address _____

Email _____

I enclose a copy of my previous British Gymnastics or Sports Coach UK
Child Protection Course Certificate (Please do not send originals)

I am applying for the Time To Listen course at Hawley Lane Activity Centre,
Hampshire on 10th October 2010 and enclose a non-refundable cheque for £ _____
Payable to "British Gymnastics Southern Region"

Signed _____ Date _____



Club Welfare Officer Record Sheet

Please note that all fields must be completed before returning to the course organiser 3 weeks prior to the course. If this form is incomplete it will be returned and you may forfeit your place on the course.

Name	
Home Address	
Home Telephone	
Mobile Telephone	
Are you the Club Welfare Officer	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you the Head Coach (Please note the head Coach must not be the CWO)	YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you related to/living with the head coach (If so you cannot become the CWO)	YES <input type="checkbox"/> NO <input type="checkbox"/>
Club Address	
Email Address	
Course Date and Organiser	
Gymnastics Background	
Child Protection Background (Please attach copies of any certificates other than BG)	