



Southern Region Gymnastics Association Candidate Application Form Cycle 5/6 Update to UKCC

Reply to: Emily Sanderson, Workforce Development Co-ordinator South Region
PO Box 365, Southampton, Hampshire, SO40 0DQ
emily.sanderson@gymnasticsengland.org

Course Information

Course: Cycle 5/6 Update to UKCC
Venue: Basingstoke Gymnastics Club, Active Life Centre, Stephenson Road, Basingstoke, Hampshire, RG21 6XR
Dates: 14th November 2010
Cost: *please see section three*

*Application Deadline: **15th October 2010***

Application Details

PLEASE READ

Please ensure that you read through all sections of the candidate application form before enrolling onto a course. This form will provide you with all the information you need to know about course content, course fees, provision of gymnasts and entry criteria.

The closing date for course applications is listed above, *however*, courses do fill up before this date.

To avoid disappointment, the Southern Region act on a first come first served basis

Please return your completed application form to your Regional Workforce Development Co-ordinator at the address above* along with:

a) the complete course fee **b)** an official purchase order if your employer is paying

We do not accept applications or payment over telephone or via email.

Please ensure you have read through the Terms & Conditions for course bookings before applying for this course.



Terms and Conditions for Course Bookings

Below are the terms and conditions that apply for when booking a course organised by the Southern Region Gymnastics Association:

1. In order to qualify for reductions in membership the candidates must have the correct level of membership prior to the start of the course
2. In order to qualify for reductions for Regional affiliation the candidates club must be affiliated to the Southern Region Gymnastics Association

Failure to meet the above criteria will result in the candidate having to pay the full course fee stated on the course application form.

3. Candidates must be able to attend all the listed course dates and the assessment date before applying.
4. No refunds shall be given to candidates who fail to attend any course dates.
5. Candidates must ensure they meet all the pre-requisites and entry criteria to attend a course before applying.
6. Bookings will only be confirmed once a completed application form and full course fee has been sent in the post. We do not accept deposits or provisionally book spaces over email or telephone.
7. Candidates who withdraw from a course will be subject to the following cancellation policy:
 - Cancellation within 28 days of the course start date – no refund of course fee
 - Cancellation 29 – 60 days prior to the course start date – 50% of course fees refunded if space can be re-sold
 - Cancellation more than 60 days prior to the course start date – full course fee refunded

Refunds will not be offered if your space cannot be re-sold. If a space can be re-sold then you may be entitled to a refund.

8. Candidates who do not have British Gymnastics membership for the course must arrange their own insurance cover prior to the start of a course.
9. Candidates will be granted a provisional place on a course only when an online booking is made. Candidates then have 7 days to send in payment. Failure to pay the course fee after 7 days will result in the loss of a place on a course.

I have read and fully understood the Terms and Conditions for course bookings and I accept them entirely.

Signature..... Date



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Section 1: Course Content & Syllabus

Discipline: This course is generic for all disciplines.

Qualification: This update will allow a coach with an old cycle 5 or 6 qualification to enrol on any UKCC course.

This update will ensure all Cycle 5/6 Level coaches can enrol onto a UKCC course on a level playing field with those candidates who have come through the UKCC Level 1 process from the beginning.

Coaches who hold a current Cycle 5/6 qualification **need** to complete a one-day course to update to UKCC if they wish to enrol onto a Level 2 UKCC course and any Level 3 UKCC course which is due to be introduced in 2011.

The content of the course is based on the 'How to Coach' skills included in the UKCC Level 1 learning programme. The update will not include any technical content.

This course is both practical and theory based and you will receive a resource pack on the day. There is no formal assessment.

Due to the practical nature of the course, all candidates are required to wear suitable clothing in line with BG regulations.

Lunch will not be provided however this course does include a lunch break so please bring your own lunch with you.



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Section Two: Entry Requirements

Candidates must be a minimum age of 16 years by the start of the course.

Provision of gymnasts:

In order to benefit fully from the practical time on the course you are required to bring a minimum of one gymnast to the course. The gymnast can be of either Level 1 or Level 2 Skill Level.

Please ensure you have met all the pre-requisites for enrolment on the course before returning your application.

- Are you over the age of 16 years at the start of the course?***
- Can you attend the date listed?***
- Can you provide your own gymnast for the course?***



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Section Three: Course Fees

Southern Region Affiliated Club Members: £75

Non-Southern Region Affiliated Club Members: £80

** Candidates from clubs who have affiliated to the Southern Region at a cost of £15 can benefit a reduction in course costs. The South Regional Administrator, Cristina Mitchell, holds a record of all those who are affiliated to the Southern Region each year. If you would like to know if you are affiliated please call 07795 336900.

Payments

All course fees should be sent to your Regional Workforce Development Co-ordinator to the address listed above*

Please make cheques payable to 'British Gymnastics South Region'
 Cheques are non-refundable.

PLACES ARE LIMITED AND ARE ALLOCATED ON A FIRST COME FIRST SERVE BASIS

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Name/s _____ Membership Number _____

Telephone _____

Club Name & Main Discipline (e.g. Women's Artistic)

Candidate _____

Address _____

Email _____

*Please tick one of these options:

- Yes I am bringing one gymnast No I can not bring a gymnast

I am applying for the Cycle 5/6 Update at Basingstoke Gymnastics Club on 14th November 2010 and enclose a non-refundable cheque for £_____.

Signed _____ Date _____