



Terms and Conditions for Course Bookings

Below are the terms and conditions that apply for when booking a course organised by the Southern Region Gymnastics Association:

1. In order to qualify for reductions in membership the candidates must have the correct level of membership prior to the start of the course
2. In order to qualify for reductions for Regional affiliation the candidates club must be affiliated to the Southern Region Gymnastics Association

Failure to meet the above criteria will result in the candidate having to pay the full course fee stated on the course application form.

3. Candidates must be able to attend all the listed course dates and the assessment date before applying.
4. No refunds shall be given to candidates who fail to attend any course dates.
5. Candidates must ensure they meet all the pre-requisites and entry criteria to attend a course before applying.
6. Bookings will only be confirmed once a completed application form and full course fee has been sent in the post. We do not accept deposits or provisionally book spaces over email or telephone.
7. Candidates who withdraw from a course will be subject to the following cancellation policy:
 - Cancellation within 28 days of the course start date – no refund of course fee
 - Cancellation 29 – 60 days prior to the course start date – 50% of course fees refunded if space can be re-sold
 - Cancellation more than 60 days prior to the course start date – full course fee refunded

Refunds will not be offered if your space cannot be re-sold. If a space can be re-sold then you may be entitled to a refund.

8. Candidates who do not have British Gymnastics membership for the course must arrange their own insurance cover prior to the start of a course.
9. Candidates will be granted a provisional place on a course only when an online booking is made. Candidates then have 7 days to send in payment. Failure to pay the course fee after 7 days will result in the loss of a place on a course.

All course correspondence should be directed to the contact below:

Workforce Development Co-ordinator South Region, PO Box 365, Southampton, Hampshire, SO40 0DQ
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Email: emily.sanderson@gymnasticsengland.org
Web: www.southgymnastics.org.uk